



Dear National VOAD Members and Partners,

National VOAD is pleased to announce a new member benefit now available to National VOAD Members and Partners. Verified Volunteers is a service that quickly and safely provides background checks for volunteers. The cost of the background check is billed to the volunteer at \$9 per person, but that cost can be shared between the organization and volunteer, or completely covered by the organization.

Thanks to our partnership with Verified Volunteers, all National Members can begin using their service by simply sharing a link with your perspective volunteers in need of background checks. If your organization wants to take advantage of this benefit, please read through the attached document for further instructions. If you'd like to see a more detailed report, change the level of background check, or the payment structure, please contact Beverly McIntosh at [beverly@verifiedvolunteers.com](mailto:beverly@verifiedvolunteers.com).

Thank you for all of your hard work,

National VOAD

[See next page for more information](#)

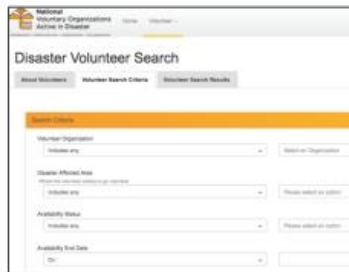
[www.nvoad.org](http://www.nvoad.org)



## ***National VOAD Agency Registration & Search***

Thousands of unaffiliated volunteers have offered to assist in current relief efforts, and high-level government officials have directed these generous people to National VOAD and member agencies. To locate the types of volunteers that would support your specific organizations' mission, follow the steps below to search and utilize the results.

1. As a National VOAD registered partner, go to <https://voad.communityos.org/register> and complete the information necessary to establish a user account in the NVOAD Unaffiliated Volunteer Registry. Once complete (including determining your password), click on the "Register" button. Once submitted, a response email will be sent with a link to validate the email. Once verified, the user can log into <https://voad.communityos.org> using their email and password.
2. Click on the "Volunteer" tab, scroll and click on "Volunteer Search". You should be directed to the Disaster Volunteer Search screen:
3. Click on the "Volunteer Search Criteria" tab. This tab provides all of the different ways that you can search for volunteers, including the organization(s) they indicated (if any), the disaster affected area, their availability status and dates, their location, skill sets and background check status.



Set your search criteria by selecting options in each search field, and click "Search" at the bottom of the page.



4. Your search results will be generated in a spreadsheet format for your use.
5. **IMPORTANT:** Once you have identified a volunteer, contact them and discuss the assignment. When a volunteer accepts your assignment, please use the drop down menu to mark his/her record as "Deployed". ***This is a necessary step to avoid multiple contacts.*** If the volunteer conducted a background check provided by Verified Volunteers, ask them to share the results with you.

If you run into any difficulties accessing or using the site, please contact [help@visionlink.org](mailto:help@visionlink.org)